

# Advisory Committee on Standards for Voting Technologies

## *Committee Meeting*

### Meeting Minutes

October 12<sup>th</sup>, 2022, 9:00am – 11:00am

Microsoft Teams

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#### **Committee Attendees:**

- Jean-Pierre Kingsley, Committee Chair
- Dr. Mkabi Walcott, Standards Council of Canada Representative
- Dr. Nicole Goodman, Academic Advisor
- Michael Crase, Political Party Appointee - Progressive Conservative Party of Ontario
- Dan Duncan, Political Party Appointee - Progressive Conservative Party of Ontario
- Karla Webber-Gallagher, Political Party Appointee - New Democratic Party of Ontario
- Donald Eady, Political Party Appointee - New Democratic Party of Ontario
- Milton Chan, Political Party Appointee - Ontario Liberal Party
- Christine McMillan, Political Party Appointee - Ontario Liberal Party
- Craig Cantin, Political Party Appointee - Green Party of Ontario
- Fiona Mackintosh, Executive Director of the Advisory Committee
- Amanda Tieber, Research Coordinator for the Advisory Committee
- Jennifer MacLean, Administrative Assistant for the Advisory Committee

#### **Invitees:**

- Dr. Aleksander Essex, Associate Professor of Software Engineering, Western University
  - Julia Hancock, Senior Project Manager, CIO Strategy Council
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#### **Opening Remarks and Chair Comments**

- The Chair, Jean-Pierre Kingsley, outlined the agenda and meeting objectives for the meeting.
- The October 12<sup>th</sup> meeting minutes were adopted.

#### **Feedback Received on Annotated Drafting Instructions**

- The Executive Director, Fiona Mackintosh, provided the Advisory Committee Members with an explanation on the purpose and importance of the Annotated Drafting Instructions. The Executive Director went on to re-outline the Ontario context for technical standard work currently being developed and the mandate of the CIO Strategy Council (CIOSC).
- The Executive Director reviewed the concerns provided by the Advisory Committee members regarding the reference of the Voluntary Voting System Guidelines (VVSG) as a technical document in Annotated Drafting Instruction. The Advisory Committee also discussed the lack of technical expertise to weigh in on many of the specific technologies' issues being addressed by the VVSG clauses.
- The Executive Director clarified where the Advisory Committee's concerns were addressed in the Annotated Drafting Instructions, including, the overarching concern regarding the timely extraction of data on election day and the ability of the technology to allow the political parties accurate and useful information post vote.
- The Executive Director proposed amendments to further address the additional concerns raised by Advisory Committee members.

## **In-Camera Discussion on Annotated Drafting Instructions and Workplan**

### Engagement with CIO Strategy Council

- The Advisory Committee discussed the partnership with the CIO SC and the workplan of the standards development.
- An Advisory Committee member reminded participants of the importance of partnering with an accredited standards development organization to assist with the development of standards for vote tabulator and electronic poll books. The Advisory Committee member outlined the history and international credibility of the Canadian standards development process.
- An Advisory Committee Member proposed that CIO SC provide the Advisory Committee with an updated membership list of the CIO Technical Committee.

### Amendments to Annotated Drafting Instructions

- An Advisory Committee member suggested to de-emphasize the reference of the VVSG as a technical document in the Annotated Drafting instructions. The Advisory Committee member raised concerns regarding the use of the VVSG and its relevance toward the committee scope.
- An expert guest attendee responded to the Advisory Committee member and noted that the VVSG and the U.S. experience with optical scanners are crucial in the research and development of the standards.
- The Chair noted that the Annotated Drafting Instructions will be tabled for further considerations.

**The meeting of the Advisory Committee adjourned at 11:00 am.**